



VACANCY

Assistant Accountant - Receivables

**Hi-Pro Farm Supplies
White Marl, St. Catherine**

The **Hi-Pro Division** of Jamaica Broilers Group Limited, is seeking a dynamic, meticulous, customer service-oriented professional of sound character and integrity, to fill the position of Assistant Accountant – Receivables. The candidate will be responsible for the monitoring of receivable accounts and ensuring that transactions are settled in accordance with established credit terms whilst ensuring compliance with the Credit Policy and the “Cash Laws” of the Division.

The ideal candidate should possess:

- A First Degree in Accounting or Finance, or ACCA Level 1 certification from a recognized tertiary institution;
- Good negotiation and collections skills;
- Working knowledge of accounting principles and practices and withholding tax regulations;
- Competence in Microsoft Office Suite, including Access and Excel applications;
- Prior experience working with accounting software;
- Excellent analytical, reconciliation and records management skills;
- Excellent customer service skills;
- Excellent interpersonal, organizational and time management skills;
- Ability to communicate effectively, both orally and in writing;
- Ability to work on own initiative;
- Ability to work on weekends as required;
- A minimum of two (2) years' experience in a similar capacity.

Interested individuals should submit their applications detailing qualification and experience no later than **Friday, October 22, 2021 to:**

The Group Human Resources Director

Group Human Resources Department

Jamaica Broilers Group Limited

McCook's Pen, St. Catherine

Email: Grouphr@jabgl.com or Website: www.jamaicabroilersgroup.com

We thank you for your interest, however, only short-listed persons will receive a response.